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## RESEARCH BUSINESS MANAGEMENT ACTIVITY

### BUSINESS MANAGEMENT & ADMINISTRATION

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#### ACTIVITY

Purpose:

1. RESEARCH business management

Research:

<https://www.educba.com/business-management/>

**Procedure:**

As you read through the list of business management skills, put a checkmark beside those skills, which you feel, describes you.

*Complete the following:*

- \_\_\_ 1. I like to manage budgets
- \_\_\_ 2. I like to plan and hold effective meetings
- \_\_\_ 3. I can manage "on the go"
- \_\_\_ 4. I can collect information, consider alternative and set a proper course of action
- \_\_\_ 5. I can work with outside managers on external research and development
- \_\_\_ 6. I can successfully manage with reduced budgets
- \_\_\_ 7. I can manage conflicting priorities

\_\_\_8. I can manage diversity through working with staff members with different ethnic and geographical differences

\_\_\_9. I can make good, legal and moral

\_\_\_10. I like to learn new skills